



EU SIFA INNOVATION FUNDING WINDOW III

Guidelines to Eligible and Non-Eligible Costs

SIFA FW3/CFP/1/2022



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Guidelines to Eligible and Non-Eligible Costs

Eligible Costs

- Personnel costs: these are the actual costs of the time invested by individuals participating in the execution of the project related to tasks either under the work of the Project Coordinator or Project Members, including researchers, technical experts, project implementers and technical and administration staff; actual internal actual costs should be allocated, not external billable rates for external service provision
- Audit fees for the project
- Office premises, telecommunication resources, Internet
- Small-scale infrastructure and equipment acquisition directly related to the market validation projects
- Technical assistance, i.e., short-term expertise sourced as sub-contracting from contracting parties outside the immediate project team. Fees should be within the appropriate market price for the specific skill sets and experience in a given country
- Travelling and accommodation, i.e., travel related to the implementation of the project as well as the execution of the project deliverables. This should be planned effectively and well within reason of the budget. Travel cost compensation should be in line with rules and regulations established by SIFA FMT
- Per-diems should be justified according to the Travel Regulations of SIFA FC. Further clarification on this can be obtained from the Project Office.

Ineligible Costs

The following cost items shall not be used to define the pricing of the output-based remuneration:

- Overheads, markups
- SIFA cannot finance recurrent and similar costs encountered during the operation of the grant project. However, recurrent costs financed by the Lead Applicant or the project Members will be counted as counterpart contributions
- Funds cannot be used for larger constructions (Category A or B+) or the purchase of land. Funds can be used only for simpler activities such as the small-scale renovation of labs/offices or similar spaces which are directly related to market validation project
- Interest or debt owed to any third party
- Expenditure not based on the approved project plan or not agreed with the contracting authority in project negotiations
- Expenditure and provisions for possible future losses or debts
- Merit pay, bonuses, fringe benefits and similar supplements to regular wages

- General staff training not directly related to the implementation of the approved project
 - Tuition fees for staff members for long-term tertiary training
 - Long-term accommodation expenses for project personnel as well as general travel and accommodation not directly related to the project activities
 - Purchase of vehicles and automated moving / construction equipment
 - Large-scale entertainment and hospitality expenses outside the scope of the project
 - Recruitment, relocation or subscription costs
 - Items already financed through another framework, programme or company / institution
 - Financing expenses: interest on loans, financial transaction fees, foreign currency exchange fees and losses incurred by exchange rate fluctuations
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NOTE: VAT expenditure must be recovered in the Project Member's country and cannot be claimed from the SIFA FMT/AUDA-NEPAD.